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February 6, 2017

Bid Proposal Information Meeting of February 2, 2017 – QSS Boilers

Attendees: Chip Falldine, CFO (Procurement Officer in charge of the technical and financial aspects of the project)
Alan Parrish, Director of Facilities & Maintenance (Overseeing the project)
Karla Richardson, Executive Financial Assistant (Assists CFO with the process; contact person for any questions)
Scott McKinley, PKMR Engineering (Engineer that prepared the specifications for the RFB)

The conference started at 10:00a. Chip Falldine had no clarifications in the Request for Bids and asked if there were any questions concerning the RFB. There were none.

Mr. Falldine stated that a tour of the facility and the work that needs to be done will comprise the rest of the meeting. Scott McKinley and Alan Parrish will answer any questions that arise during the tour.

The meeting is being recorded. A summary will be prepared including all the questions and answers. Once completed, it will be emailed to those potential bidders present. It will also be posted on the Topeka Metro website.

A tour of the area where the boilers are housed started. After the tour, Scott McKinley discussed the project. The successful bidder will remove the two existing PVI round boilers and install two new HE boilers. The difficulty will be in the removal of the existing units and installation of the new ones due to the location of the utility area. One heat exchanger will be replaced along with the boilers. Hot water pumps 1 and 2 will both be replaced. The controls vendor is ACS out of Kansas City. Mr. McKinley will provide a contact name and number in an addendum.

The conference adjourned at 10:35a.