



## Electric Vehicle Fleet Study RFB TO-22-09

Publication Date: December 10, 2021  
Proposal Due Date: January 20, 2022  
Contract Term: Single Job  
Bids Received: Five

### Specifications of Service

This contract will be for conducting an Electric Vehicle Fleet Study.

### Evaluation

The evaluation committee reviewed the bids individually, then met on February 3 and March 4, 2022, to discuss. After review, all five bids were deemed to be responsive and all five bidders to be responsible and qualified. Each bidder presented their proposal and was interviewed via a Zoom Meeting. All three members of the evaluation committee then individually scored each bid. Qualifications and References was worth 30%, Experience was worth 30%, Price was worth 30%, and Required Items was worth 10%. The order of finish based on the evaluation scores were as follows:

<u>Bidder</u>	<u>Bid Price</u>	<u>Score (out of 10)</u>
IBI Group	\$ 91,260.00	9.40
AECOM	109,854.00	8.70
Wood Environment	98,150.00	8.20
CTE	131,364.00	6.70
Hatch LTK	135,964.92	6.40

### Recommendation

We recommend awarding the contract to IBI Group. Their bid met all specifications, they had the highest evaluation score, and their bid has the lowest price.