



**Topeka Metro
Board of Directors Minutes
March 17, 2025**

MEMBER'S NAME	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Scott Tummons, Chair	Topeka Metro	Present QSS
Rodd Miller	Topeka Metro	Present QSS
Candis Meerpohl, Vice Chair	Topeka Metro	Present QSS
Alan Bearman	Topeka Metro	Present via Zoom
Beverly Hall	Topeka Metro	Present via Zoom
Fatima Perez Luthi	Topeka Metro	Absent

Staff/Visitors		ORGANIZATION	PRESENT / ABSENT / EXCUSED
Bob Nugent, General Manager		Topeka Metro	Present QSS
Richard Appelhanz, Chief Financial Officer		Topeka Metro	Present QSS
Keri Renner, Director of Marketing and Communications/Board Secretary		Topeka Metro	Present QSS
John Cassidy, Legal Counsel		Topeka Metro	Present QSS
Jessica Moberly, Director of Planning		Topeka Metro	Present via Zoom
Terri Miller, Director of Human Resources		Topeka Metro	Present via Zoom
Jared Culbertson, Director of Information Technology		Topeka Metro	Present via Zoom
Alan Parrish, Director of Maintenance & Facilities		Topeka Metro	Present via Zoom
Shawn Auten, Transit Route Scheduler		Topeka Metro	Present via Zoom
TOPIC	KEY DISCUSSION	RECOMMENDED ACTION / STATUS	PERSON RESPONSIBLE
Call to Order	Meeting called to order at 4:02 p.m.	5 of 6 members present	Scott Tummons

Public Comment	No public in attendance	N/A	Scott Tummons
Meeting Minutes		MOTION: Rodd Miller moved, and Candis Stiles seconded the February 18, 2025, TMTA BOD meeting minutes as presented. Motion passed 5-0.	Scott Tummons
Department Reports			
Planning Report	Jessica said that ridership had stabilized a bit compared to January. She has been thinking about a different format to present the data. Rodd suggested having different years of data in comparison in spite of just this year's.		Jessica Moberly
Operations Report	Denise is training a new supervisor, Anne Kirk, who has been a bus operator for us since 2018. Bob Nugent spoke on behalf of Denise & shared that we have some upcoming training classes for new operators. Bob thinks we have 39 operators right now. Summer vacations will start soon & we'll need operators.		Denise Ensley
Maintenance Report	Alan had nothing to add to his report.		Alan Parrish
Finance Report	Richard had nothing to add to the finance report.	MOTION: Rodd Miller moved, and Candis Stiles seconded to approve the February finance report. Motion passed 5-0.	Richard Appelhanz
Action Items	Richard shared that there were three bidders for the Uniform/Linen service. TMTA formed a 6-member committee, and they met with each bidder individually.	MOTION: Rodd Miller moved, and Candis Stiles seconded to award the RFB 2-2505 UniFirst. Motion passed 5-0.	

	<p>The committee chose UniFirst. This will be a five-year contract.</p> <p>Richard said that there were six bids for replacing the 200 Crane maintenance facility building roof. Richard spoke with our architect, and his estimate was \$87,000 for this project. The project is in maintenance’s budget, and we decided on a 30-year warranty. TMTA recommends Alpha Roofing, based in Lawrence, Kansas. They were the lowest bidder at \$91,000.</p> <p>Richard updated the board regarding the grant status for the 2021 Lo-No grant from the FTA. TMTA made a budget revision in our grant for electric buses in February 2025. We removed the mention of “Proterra” from this grant due to their insolvency. The FTA approved the change on March 6, 2025. We have ordered four electric buses from Gillig.</p> <p>Richard recommended to the board that we make a change to the bank we use. Currently, we are working with US Bank. Their interest rates are not competitive. Richard said that they have not been responsive when we have questions or if there is an issue.</p> <p>Bob & Richard met with Silver Lake Bank. The advantages of working with them are the ICS account, and they will not charge service fees. The pros Richard highlighted were how they operate, flexibility, clearing and investment. They do not offer interest accounts. Richard asked if the board would like him to meet with other banks or would the board prefer to talk to Silver Lake Bank. The board said put it out for bid.</p>	<p>MOTION: Candis Stiles moved, and Rodd Miller seconded to award the RFB 2-2507 to Alpha Roofing. Motion passed 5-0.</p>	
Executive Session	N/A		
Adjourn	Board meeting adjourned at 4:42 p.m.		Scott Tummons

Respectfully Submitted –

Keri L. Renner

Keri Renner, Topeka Metro Board Secretary