



**Topeka Metro  
Board of Director's Minutes  
Tuesday, February 16, 2021**

MEMBER'S NAME	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Rodd Miller, Chair	Topeka Metro	Absent
Dr. Alan Bearman, Vice-Chair	Topeka Metro	Present via phone
Jim Daniel	Topeka Metro	Present via phone
Beverly Hall	Topeka Metro	Absent
Scott Tummons	Topeka Metro	Present via phone
Jim Ogle	Topeka Metro	Present via phone
Joseph Ledbetter	Topeka Metro	Absent

Staff/Visitors	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Bob Nugent, General Manager	Topeka Metro	Present via phone
Denise Ensley, Chief Operations Officer	Topeka Metro	Present via phone
Chip Falldine, CFO	Topeka Metro	Present via phone
John Cassidy, General Counsel	Topeka Metro	Present via phone
Keri Renner, Director of Marketing and Communications	Topeka Metro	Present via phone
Jared Culbertson, Director of Information Technology	Topeka Metro	Present via Phone
Terri Miller, Director of Human Resources	Topeka Metro	Present via phone
Alan Parrish, Director of Maintenance & Facilities	Topeka Metro	Absent
Mike Spadafore, Director of Mobility Management	Topeka Metro	Present via phone
Andy Fry, Director of Planning	Topeka Metro	Present via phone
Brenda Vink-Wilson, Executive Assistant	Topeka Metro	Present via phone
Ray Hazzard, Supervisor	Topeka Metro	Present QSS
Efren Mazas, Union President	Topeka Metro	Present QSS

TOPIC	KEY DISCUSSION	RECOMMENDED ACTION / STATUS	PERSON RESPONSIBLE
<b>Call to Order</b>	Vice-Chair Bearman called the meeting to order at 3:15 pm.		Dr. Alan Bearman
<b>Minutes Approval</b>	Minutes from the January 19, 2021 were submitted for approval.	MOTION: Jim Daniel moved and Scott Tummons seconded the motion to approve the January 19, 2021 minutes as presented. The motion was unanimously approved 4-0.	Dr. Alan Bearman
<b>Public Comment</b>	None		Dr. Alan Bearman
<b>Financial Report</b>	Financial Report presented by Chip Falldine indicated Topeka Metro budget collecting 50% of fares and no annual student passes.	MOTION: Scott Tummons moved and Jim Daniel seconded the motion with an amendment to accept rather than approve the financial report as presented. The motion was unanimously approved 4 – 0.	Chip Falldine
<b>RFB TO-21-08 Backup Generator</b>	A grant provides an RFB request to be submitted for a diesel and natural gas generator to run the Ryan Administrative Building. It will include backup for phones, computers, gas, and electricity. It does not include the shop to charge buses.	MOTION: Jim Daniel moved and Jim Ogle seconded the motion to approve RFB TO-21-08 Backup Generator request. The motion was unanimously approved 4-0.	Chip Falldine
<b>Department Reports</b> Operations Report  Maintenance Report  Planning Report	Operations report as submitted. Congratulations to Denise Ensley for 30 years of service.  Maintenance report as submitted.  Planning report as submitted.		Denise Ensley  Alan Parrish  Andy Fry

<b>Committee Reports</b>			
Finance	Bob Nugent stated survey information will be fully discussed at the next Committee Meeting.		Bob Nugent
Planning	February ridership and post reinstating fare ridership will be presented as it becomes available.		Bob Nugent
<b>Continuing Business</b>	No Report		Dr. Alan Bearman
<b>New Business</b>	No Report		Dr. Alan Bearman
<b>Adjourn</b>	Dr. Bearman adjourned the meeting at 3:35 pm	MOTION: Jim Daniel moved and Jim Ogle seconded the motion to adjourn the meeting. The motion was unanimously approved 4-0.	Dr. Alan Bearman

Respectfully Submitted –

Brenda Wilson, Board Secretary

