

Topeka Metro Board of Director's Minutes Monday, July 19, 2021

MEMBER'S NAME	ORGANIZATION	PRESENT / ABSENT
Dr. Alan Bearman, Chair	Topeka Metro	Absent
Scott Tummons, Vice-chair	Topeka Metro	Present QSS
Jim Daniel	Topeka Metro	Present via Zoom
Beverly Hall	Topeka Metro	Present via Zoom
Rodd Miller	Topeka Metro	Present QSS
Jim Ogle	Topeka Metro	Present QSS
Joseph Ledbetter	Topeka Metro	Present QSS

Staff/Visitors	ORGANIZATION	PRESENT / ABSENT
Bob Nugent, General Manager	Topeka Metro	Present QSS
Denise Ensley, Chief Operations Officer	Topeka Metro	Present QSS
Chip Falldine, CFO	Topeka Metro	Present QSS
John Cassidy, General Counsel	Topeka Metro	Present via Zoom
Keri Renner, Director of Marketing and Communications	Topeka Metro	Present via Zoom
Jared Culbertson, Director of Information Technology	Topeka Metro	Present via Zoom
Terri Miller, Director of Human Resources	Topeka Metro	Present via Zoom
Alan Parrish, Director of Maintenance & Facilities	Topeka Metro	Present via Zoom
Andy Fry, Director of Planning	Topeka Metro	Present via Zoom
Brenda Vink-Wilson, Executive Assistant	Topeka Metro	Present QSS
Al Bradley, Supervisor	Topeka Metro	Present QSS

TOPIC	KEY DISCUSSION	RECOMMENDED ACTION / STATUS	PERSON RESPONSIBLE
Call to Order	Vice-chair, Scott Tummons, called the meeting to order at 3:15 pm.	6 of 7 members were present	Scott Tummons
Minutes Approval	Minutes from the June 21, 2021 were submitted for approval.	MOTION: Jim Daniel moved and Rodd Miller seconded the motion to approve the June 21, 2021 minutes as presented. The motion was unanimously approved 6-0.	Scott Tummons
Public Comment	None		Scott Tummons
Financial Report	Chip Falldine submitted the financial report as of June 30. The financial report was accepted as submitted. Mr. Falldine indicated the contract for the QSS roof would be awarded at the August BOD meeting. The roof would be completed within 60 days of TMTA approval. Mr. Falldine did not anticipate anything delaying the audit that would begin the last week in September. All bikeshare transactions and sales are complete per Bob Nugent.	MOTION: Jim Ogle moved and Joseph Ledbetter seconded the motion to accept the financial report of June 30 as presented. The motion was unanimously approved 6–0.	Chip Falldine
Departmental Reports Operations Report	Operations report as submitted.		Denise Ensley
Planning/Ridership Report	Ridership has remained consistent since going back to fares. Washburn University fares have increased. Rodd Miller stated that if ridership would be at its norm TMTA would be close to break even in the budget.		Andy Fry
Maintenance Report	Maintenance report as submitted.		Alan Parrish

Committee Reports			
Finance	Rodd Miller distributed a synopsis of 2020-2021 operating comparisons in relation to revenue for the Board to review.		Rodd Miller
	compansons in relation to revenue for the Board to review.		
Planning	AECOM, consulting firm, will examine route profiles, and staff		Bob Nugent
	will be assisting with route level data and analysis.		
Continuing Business			
Senate Bill-13-Mill Levy	The new Kansas Senate Bill 13 and House Bill 2104 Sec 11 require notice and public hearing procedures for taxing subdivisions to exceed their property tax "revenue neutral rate." The City of Topeka and the property tax it levies for Topeka Metro are subject to the new procedures. The City has given notice to the County Clerk that the City intends to exceed its own revenue neutral rate as well as Topeka Metro's revenue neutral rate of 4.059 mills. The City will hold a public hearing on September 7, 2021, at 6:00 PM to consider exceeding the revenue neutral rate. Under the guidance of the Chair, board members are encouraged to contact city council members to support Topeka Metro's charter ordinance tax rate of 4.2 mills.		John Cassidy Jim Daniel
David Ryan Memoriam	Jim Daniel requested the David Ryan Memoriam to be attached to the minutes.		
New Business	None		Scott Tummons
Adjourn	Meeting adjourned at 3:45 pm.	MOTION: Scott Tummons moved and Jim Ogle seconded the motion to adjourn the TMTA Board Meeting at 3:45 pm. The motion was unanimously approved 6-0.	Scott Tummons

Respectfully Submitted,

Brenda Wilson, Board Secretary