



Radio Maintenance RFB TO-20-17

Publication Date: December 16, 2019
Proposal Due Date: January 16, 2020
Contract Term: Five Years
Bids Received: One – TFM Comm

Specifications of Service

The successful bidder will maintain all of Topeka Metro's radio equipment. Since only one bid was received, the evaluation committee will determine if the proposer is responsible, if the bid is responsive, and if the price quoted is fair and reasonable.

Metro notified four companies in Topeka about this bid opportunity and followed up with all potential bidders multiple times in order to ensure adequate competition. Please see Section 5 of the procurement folder for the Notification Detail.

Evaluation

The evaluation committee reviewed the bid individually, then met on January 22 to discuss. All required elements were included with the bid, so it was deemed to be responsive. We have worked with TFM Comm for the past five years and their work and service has been very good – we therefore deemed the proposer to be responsible.

Prior to RFB publication, we estimated the contract price at \$47,364.13 – the ICE was based on the current contract price. TFM Comm's price quote for the contract term is \$46,024.39. Since the bid price is below the ICE, the committee deemed the price to be fair and reasonable.

Recommendation

We recommend awarding the contract to TFM Comm. Their bid was responsive, the company is responsible, and the price quoted is fair and reasonable.