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**TOPEKA METROPOLITAN TRANSIT AUTHORITY
POLICY OF THE BOARD OF DIRECTORS**

USE OF TOPEKA METRO PROPERTY

Adopting Resolution: 19-01
Effective Date: November 26, 2018

PURPOSE AND SCOPE

The Board of Directors retains strict and absolute control over the use of its property. This policy governs the use of all property, both real and personal, of the Topeka Metropolitan Transit Authority, including real property and improvements; facilities and buildings; buses, vans and service vehicles; bicycles; machines and equipment; bus stops, shelters, benches, and amenities; other structures and installations; and any other tangible item owned, rented or leased by Topeka Metro.

POLICY

All Topeka Metro property shall be used solely and exclusively for the public transit business of Topeka Metro, which includes, but is not limited to, the transport of customers by use of buses, vans, bicycles, and other means of conveyance, as well as the activities supporting and surrounding that purpose, as determined by the Board of Directors in its full and sole discretion. Law enforcement activities are specifically recognized as a purpose authorized to be carried out on Topeka Metro property. All city ordinances and state laws are enforced on Topeka Metro property.

Topeka Metro property includes locations open to the public during regular business hours but open only to authorized personnel after hours, including bus stops and the Quincy Street Station lot and public lobby. The public is not authorized or permitted to use Topeka Metro property outside of regular business hours. Notice of these restrictions will be posted at Topeka Metro facilities as appropriate and necessary. All Topeka Metro bus shelters will be posted with notice prohibiting unauthorized use.

Topeka Metro has no property dedicated or intended to be maintained or used as a public forum; all Topeka Metro property is intended to remain a non-public forum. Only material authorized by Topeka Metro may be posted or displayed in or on Topeka Metro property. There shall be no loitering, camping, storing of personal property, soliciting, campaigning, or other activity not related to Topeka Metro business at a bus stop, at the Quincy Street Station, or at any other Topeka Metro location. Any tangible item left by any person in or on Topeka Metro property will be disposed of by Topeka Metro in its sole discretion.

Topeka Metro retains the right, to the extent permitted by law, to exclude and remove persons, things and activities from its property consistent with this policy.

Reviewed by the Board on March 16, 2026

Candis Stiles, Board Chair
Topeka Metropolitan Transit Authority

March 16, 2026

Effective Date: November 26, 2018
Board Reviews: November 26, 2018; March 16, 2026
Next Review: March 2029