



**Topeka Metro**  
**Board of Director's Minutes**  
**December 15, 2025**  
**Quincy Street Station boardroom**

MEMBER'S NAME	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Candis Stiles, Chair	Topeka Metro	Present QSS
Fátima Pérez-Luthi, Vice Chair	Topeka Metro	Present QSS
Scott Tummons	Topeka Metro	Present QSS
Rodd Miller	Topeka Metro	Present via Zoom
Beverly Hall	Topeka Metro	Present via Zoom
Michaela Saunders	Topeka Metro (not officially on board yet)	Present QSS

Staff/Visitors	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Bob Nugent, General Manager	Topeka Metro	Present QSS
Richard Appelhanz, Chief Financial Officer	Topeka Metro	Present QSS
Keri Renner, Director of Marketing & Communications	Topeka Metro	Present QSS
Jessica Moberly, Director of Planning	Topeka Metro	Present via Zoom
Denise Ensley, Chief Operations Officer	Topeka Metro	Present via Zoom
Alan Parrish, Director of Maintenance & Facilities	Topeka Metro	Present via Zoom
Terri Miller, Director of Human Resources	Topeka Metro	Present via Zoom
John Cassidy, General Counsel	Topeka Metro	Absent
Jared Culbertson, Director of IT	Topeka Metro	Absent
Shawn Auten, Scheduler	Topeka Metro	Present via Zoom

TOPIC	KEY DISCUSSION	RECOMMENDED ACTION / STATUS	PERSON RESPONSIBLE
Call to Order	Candis Stiles, Chair, called the meeting to order at 4:00 p.m.	5 of 5 members present.	Candis Stiles
Approval of Board Minutes	Minutes from the November 17, 2025, Board meeting were reviewed.	<b>MOTION:</b> Scott Tummons moved, and Fátima Pérez-Luthi seconded, to accept the November 17, 2025, TMTA BOD meeting minutes as presented. Motion passed 5-0.	Candis Stiles
Public Comment	N/A		Candis Stiles
Department Reports	<p><b>Planning</b> – Jessica apologized for having the wrong month on her report. She provided the board with November's report instead of October.</p> <p><b>Operations</b> – Denise shared that Al Bradley will be retiring on December 22 after 29 years at Topeka Metro. Al was a bus operator and then became a supervisor and he leaves as the lead operations supervisor at Quincy Street Station.</p> <p>Scott Tummons asked about how many operators we have. Denise said we now have 38 full-time operators and 2 part time operators, and there have been a couple of interviews last week and one today.</p> <p><b>Maintenance</b> – Alan had nothing to add to his report. Rodd Miller asked if the electric vehicles were out and about and how they were running. Alan said that the cold weather was affecting the electric vans. Candis Stiles asked if we have weather like last January 2025, how would we handle that situation. Bob said they are looking at operational ways of assigning vehicles. The range of the battery is between 110-120 miles right now.</p> <p><b>Finance</b> – Richard had nothing to add to his report.</p>		

Action Items	Finance Report Accepted as presented.  Richard requested the board to approve the contract banking services. The bids were scored based on Collateralization of Metro Funds - 20%, Competitive Investment Rates - 30%, Quality of Services - 20%, Inexpensive Fees - 20%, and Required Items – 10%. The evaluation committee scored Silver Lake Bank the highest. The contract is indeterminate.	<b>MOTION:</b> Scott Tummons moved, and Fátima Pérez-Luthi seconded the motion to accept the November 30, 2025, financial report as presented. The motion passed 5-0.  <b>MOTION:</b> Scott Tummons moved, and Beverly Hall seconded, to award the RFB TO-26-04 for banking services to Silver Lake Bank for an indeterminate contract. The motion passed, 4-0. Rodd Miller abstained due to a conflict of interest.	Richard Appelhanz  Richard Appelhanz
Continuing Business	Emily Sheldon, principal at BT&Co. addressed the board regarding Topeka Metro's audit. She shared that Bt&Co. will be merging with Swindoll, Janze, Hawk & Lloyd in the near future. Emily shared a letter addressed to the board of directors, the single audit (Note: the Federal government had not finalized because of the government shutdown, but it is finalized now), and the Report to the Board of the Directors.  Alex Springer with IMA reviewed the 2026-27 Insurance Renewal for TMTA.	<b>MOTION:</b> Fátima Pérez-Luthi made a motion to accept the 2025 audit report and Scott Tummons seconded. The motion passed 5-0.  <b>MOTION:</b> Rodd Miller moved, and Beverly Hall seconded to approve the premiums for the 2026-27 Insurance Renewal. The motion passed 5-0.	
New Business	N/A	N/A	
Executive Session	N/A	N/A	
Adjourn	The meeting adjourned at 4:43 p.m.		Candis Stiles

Respectfully Submitted,

Keri L. Renner, Board Secretary