

Topeka Metro Board of Director's Minutes June 20, 2022

MEMBER'S NAME	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Dr. Alan Bearman, Chair	Topeka Metro	Present QSS
Scott Tummons, Vice-Chair	Topeka Metro	Present QSS
Jim Daniel	Topeka Metro	Present QSS
Joseph Ledbetter	Topeka Metro	Present QSS
Rodd Miller	Topeka Metro	Present QSS
Beverly Hall	Topeka Metro	Absent

Staff/Visitors	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Bob Nugent, General Manager	Topeka Metro	Present QSS
Richard Appelhanz, CFO Officer	Topeka Metro	Present QSS
Keri Renner, Director of Marketing and Communications	Topeka Metro	Present QSS
Denise Ensley, Chief Operations	Topeka Metro	Present QSS
John Cassidy, General Counsel	Topeka Metro	Present via ZOOM
Jared Culbertson, Director of Information Technology	Topeka Metro	Present via ZOOM
Terri Miller, Director of Human Resources	Topeka Metro	Present via ZOOM
Alan Parrish, Director of Maintenance & Facilities	Topeka Metro	Present via ZOOM
Andy Fry, Director of Planning	Topeka Metro	Absent

TOPIC	KEY DISCUSSION	RECOMMENDED ACTION /	PERSON
		STATUS	RESPONSIBLE
Call to Order	Chair, Dr. Alan Bearman called the meeting to order at 4 p.m.	5 of 6 members present	Dr. Alan Bearman
Minutes Approval	Minutes from the May 16, board meeting submitted for approval.	MOTION: Jim Daniel moved, and Scott Tummons seconded the motion to approve the May 16, 2022, minutes as presented. The motion was unanimously approved 5-0.	
Public Comment	No public in attendance.		
Department Reports			
Planning Report	Planning report as submitted.		Andy Fry
Operations Report	Operations report as submitted.		Denise Ensley
Maintenance Report	Maintenance and Facilities report as submitted.		Alan Parrish
Finance Report	Finance report as submitted.	MOTION: Rodd Miller moved, and Joe Ledbetter seconded the motion to accept the financial report of May 16, 2022, as presented. The motion was unanimously approved 5–0.	Richard Appelhanz
Committee Reports			
Finance	Richard Appelhanz reported during Finance meeting.		Richard Appelhanz

Action Items	FY2023 Budget	MOTION: Rodd Miller moved, and Scott Tummons seconded the motion to approve the FY2023 budget. The motion was unanimously approved 5-0.	Dr. Alan Bearman
	Armored Truck RFB	MOTION: Rodd Miller moved, and Scott Tummons seconded the motion to approve the Armored Truck RFB. The motion was unanimously approved 5-0.	Richard Appelhanz
	Janitorial Services RFB	MOTION: Rodd Miller moved, and Scott Tummons seconded the motion to approve the Janitorial Services RFB. The motion was unanimously approved 5-0.	Richard Appelhanz
	Microtransit RFP	MOTION: Rodd Miller moved, and Scott Tummons seconded the motion to approve the Microtransit RFP. The motion was unanimously approved 5-0.	Richard Appelhanz
	4-Leg Parallelogram Lift System RFB	MOTION: Jim Daniel moved to award the RFB for the 4-Legged Parallelogram Lift System to Quality AES LLC, who was the low bidder and most responsive. Joe Ledbetter seconded. The motion was unanimously approved 5-0.	Richard Appelhanz

	Digital Radios	The Digital Radios purchase was tabled until a later date. Denise shared we're still doing research as to whether we need them. The digital is much more expensive vs. analog.	Bob Nugent
Continuing Business	Electric bus purchases	Bob will have pricing at next meeting for Proterra and Gillig buses for the board to review.	Bob Nugent
New Business	Replacement of MPTO representative	MOTION: Scott Tummons moved, and Jim Daniel seconded to appoint Bob Nugent as the MPTO representative on behalf of Topeka Metro. The motion was unanimously approved 5-0.	Bob Nugent
	Search for replacement of TMTA board of directors' members (two current vacancies)	Bob visiting with several candidates to serve on the BOD. His goal is to have a more diverse TMTA board.	Bob Nugent
	Taxi Service meeting	Thursday, May 19th with Capital City Taxi	Denise Ensley
Executive Session	N/A	None	
Farewell to Jim Daniel	Alan Bearman presented Jim Daniel with a crystal bus award for his years of dedicated service to Topeka Metro. Jim's last day serving on the TMTA board is June 30, 2022.		Dr. Alan Bearman
Adjourn	Dr. Bearman adjourned the meeting at 4:38 p.m.		Dr. Alan Bearman

Respectfully Submitted –

Keri Renner, Topeka Metro Board Secretary