



**Topeka Metro
Board of Director's Minutes
September 6, 2019**

MEMBER'S NAME	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Jim Ogle, Chair	Topeka Metro	Present
Rodd Miller, Vice-Chair	Topeka Metro	Present
Jim Daniel	Topeka Metro	Present
Beverly Hall	Topeka Metro	Present
Scott Tummons	Topeka Metro	Present
Dr. Alan Bearman	Topeka Metro	Present

Staff/Visitors	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Denise Ensley, Interim General Manager/COO	Topeka Metro	Present
Chip Falldine, CFO	Topeka Metro	Present
John Cassidy, General Counsel	Topeka Metro	Present
Edwin Rothrock, Director of Planning	Topeka Metro	Present
Keri Renner, Director of Marketing and Communications	Topeka Metro	Present
Jared Culbertson, Director of Information Technology	Topeka Metro	Present
Terri Miller, Director of Human Resources	Topeka Metro	Present
Alan Parrish, Director of Facilities & Maintenance	Topeka Metro	Present
Mike Spadafore, Director of Mobility Management	Topeka Metro	Present
Karl Funderberger, Director of Bicycle Operations	Topeka Metro	Present
Leisa Shepherd, Board Secretary	Topeka Metro	Absent (Excused)
Margaret Phillips	HR Partners	Present

TOPIC	KEY DISCUSSION	RECOMMENDED ACTION / STATUS	PERSON RESPONSIBLE
Call to Order	Chair Ogle called the meeting to order at 8:30am.		Jim Ogle

Executive Session	Discuss personnel matters of non-elected personnel and have an attorney-client privileged consultation with our attorney to discuss pending legal matters.	Motion: Beverly Miller moved and Jim Daniel seconded the motion to adjourn into Executive Session at 8:30am. The motion was unanimously approved. The open meeting to resume at 8:45am. At 8:45am the open meeting session resumed. Beverly Hall made a motion to extend the Executive Session for 5 minutes, with the open meeting session to resume at 8:50am. The motion was seconded by Rodd Miller, and the motion passed unanimously. At 8:50am the open meeting session resumed. Beverly Hall made a motion to extend the Executive Session for 5 minutes, with the open meeting session to resume at 8:55am. The motion was seconded by Rodd Miller, and the motion passed unanimously.	Jim Ogle
Resume Open Meeting	Executive Session ended at 8:53am and open meeting resumed.		Jim Ogle
Adjourn	The formal board meeting adjourned at 8:53am. The board committee meeting commenced.		
Finance Committee	Chip Falldine presented current financials. Board discussion: 1) Innovation Grant-Electric Bus Study; 2) Bus Antennas; 3) QSS Roof project will go back out to bid as awarded contractor unresponsive; and 4) Greater Topeka Partnership membership will not be renewed at this time. Board may consider again at a later date.		Rodd Miller
Planning Committee	Board discussion: 1) Last hour of service; 2) December 6		Jim Ogle

	Proterra Electric Bus Planning Event; 3) 2020 board and committee meetings; and 4) Save the date/reserve location for Planning Retreat on December 11, 2020.		
Adjourn	Chair Ogle adjourned the meeting at 10:15am.		

Respectfully Submitted,

Terri Miller for Leisa Shepherd, Board Secretary