

Topeka Metropolitan Transit Authority  
Balance Sheet  
As of 11/30/2021

Preliminary

	This Month	Net Changes	Last Month
<b>Assets and Deferred Outflows</b>			
<b>Current Assets</b>			
Cash - Operating	4,692,290.83	(526,517.83)	5,218,808.66
Cash - Designated	11,005,630.96	0.00	11,005,630.96
Accounts Receivable	230,400.79	1,548.00	228,852.79
Fuel Inventory	145,669.06	19,582.51	126,086.55
Prepaid Expenses	153,488.14	0.00	153,488.14
Prepaid Insurance	62,035.48	0.00	62,035.48
Prepaid Employee Benefits	(1,846.48)	(1,267.27)	(579.21)
<b>Total Current Assets</b>	<b>16,287,668.78</b>	<b>(506,654.59)</b>	<b>16,794,323.37</b>
<b>Long-Term Assets</b>			
Buildings - Net	1,703,118.74	0.00	1,703,118.74
Bus Shelters - Net	2,590,694.23	0.00	2,590,694.23
Communication Equipment - Net	0.00	0.00	0.00
Computers - Net	0.00	0.00	0.00
Farebox Equipment - Net	93,090.00	0.00	93,090.00
Office Furniture & Equipment - Net	0.00	0.00	0.00
Leasehold Improvements - Net	814,248.78	0.00	814,248.78
Maintenance Equipment - Net	207,206.75	0.00	207,206.75
Revenue Vehicles - Net	3,157,231.44	0.00	3,157,231.44
Service Vehicles - Net	83,673.44	0.00	83,673.44
Projects in Process	378,108.45	165,422.31	212,686.14
Land	<u>3,600,255.44</u>	<u>0.00</u>	<u>3,600,255.44</u>
<b>Total Long-Term Assets</b>	<b>12,627,627.27</b>	<b>165,422.31</b>	<b>12,462,204.96</b>
<b>Deferred Outflows</b>			
KPERS Deferred Outflows	1,219,984.00	0.00	1,219,984.00
KPERS OPEB Deferred Outflows	4,913.00	0.00	4,913.00
Metro OPEB Deferred Outflows	<u>3,311.00</u>	<u>0.00</u>	<u>3,311.00</u>
<b>Total Deferred Outflows</b>	<b><u>1,228,208.00</u></b>	<b><u>0.00</u></b>	<b><u>1,228,208.00</u></b>
<b>Total Assets and Deferred Outflows</b>	<b><u>30,143,504.05</u></b>	<b><u>(341,232.28)</u></b>	<b><u>30,484,736.33</u></b>
<b>Liabilities and Deferred Inflows</b>			
<b>Current Liabilities</b>			
Accounts Payable	234,765.08	139,701.86	95,063.22
Accrued Payables	197,391.05	0.00	197,391.05
Payroll Taxes Payable	(32,720.51)	295.85	(33,016.36)
Payroll Liabilities Payable	(88.41)	10.57	(98.98)
Unearned Revenue	171,435.00	300.00	171,135.00
Other Current Liabilities	<u>15,000.00</u>	<u>0.00</u>	<u>15,000.00</u>
<b>Total Current Liabilities</b>	<b>585,782.21</b>	<b>140,308.28</b>	<b>445,473.93</b>
<b>Long-Term Liabilities</b>			
KPERS Pension Liability	3,844,898.00	0.00	3,844,898.00
KPERS OPEB Liability	71,121.00	0.00	71,121.00
Metro OPEB Liability	<u>87,984.00</u>	<u>0.00</u>	<u>87,984.00</u>
<b>Total Long-Term Liabilities</b>	<b>4,004,003.00</b>	<b>0.00</b>	<b>4,004,003.00</b>
<b>Deferred Inflows</b>			
Metro OPEB Deferred Inflows	54,769.00	0.00	54,769.00
KPERS OPEB Deferred Inflows	32,619.00	0.00	32,619.00
KPERS Deferred Inflows	<u>223,568.00</u>	<u>0.00</u>	<u>223,568.00</u>
<b>Total Deferred Inflows</b>	<b><u>310,956.00</u></b>	<b><u>0.00</u></b>	<b><u>310,956.00</u></b>
<b>Total Liabilities and Deferred Inflows</b>	<b><u>4,900,741.21</u></b>	<b><u>140,308.28</u></b>	<b><u>4,760,432.93</u></b>

Topeka Metropolitan Transit Authority  
Balance Sheet  
As of 11/30/2021

Preliminary	This Month	Net Changes	Last Month
Fund Balance			
Fund Balance - Non-Designated	3,343,528.21	0.00	3,343,528.21
Fund Balance - Designated	8,970,553.90	0.00	8,970,553.90
Investment in Capital Assets	13,328,848.18	0.00	13,328,848.18
YTD Excess/(Deficit)	(400,167.45)	(481,540.56)	81,373.11
Total Fund Balance	25,242,762.84	(481,540.56)	25,724,303.40
Total Liabilities, Deferred Inflows and Fund Balance	30,143,504.05	(341,232.28)	30,484,736.33

**Topeka Metropolitan Transit Authority  
Cash Balances  
As of November 30, 2021**

		<u>This Month</u>	<u>Net Changes</u>	<u>Last Month</u>
Cash Account Balances				
Operating				
Operating Cash	1100	281,031.77	50,369.16	230,662.61
Customer Service Cash	1120	1,000.00	0.00	1,000.00
Cash in Machines	1130	3,976.00	0.00	3,976.00
Petty Cash	1140	200.00	0.00	200.00
Cash In Bank - Flex Spending	1150	28,939.40	(1,886.99)	30,826.39
MIP - General	1200	4,024,751.68	(575,000.00)	4,599,751.68
ST Investment - General Reserve	1230	<u>352,391.98</u>	<u>0.00</u>	<u>352,391.98</u>
Total Operating		4,692,290.83	(526,517.83)	5,218,808.66
Designated				
ST Investment - Insurance Reserve	1240	500,000.00	0.00	500,000.00
ST Investment - Capital Reserve	1250	<u>10,505,630.96</u>	<u>0.00</u>	<u>10,505,630.96</u>
Total Designated		<u>11,005,630.96</u>	<u>0.00</u>	<u>11,005,630.96</u>
Total Cash Account Balances		15,697,921.79	(526,517.83)	16,224,439.62

**Topeka Metropolitan Transit Authority  
Organization Overall  
From 07/01/2021 through 11/30/2021**

Preliminary	YTD Actual	Annual Budget	\$ Remaining	% Used	YTD Last Year
<b>Operating Revenue</b>					
Fares	285,975.58	825,586.00	(539,610.42)	34.63%	122,992.85
Advertising	17,139.16	48,000.00	(30,860.84)	35.70%	6,307.00
Product Sales	454.00	1,416.00	(962.00)	32.06%	36.00
Other Revenue	<u>2,564.94</u>	<u>20,000.00</u>	<u>(17,435.06)</u>	<u>12.82%</u>	<u>14,885.43</u>
Total Operating Revenue	<u>306,133.68</u>	<u>895,002.00</u>	<u>(588,868.32)</u>	<u>34.20%</u>	<u>144,221.28</u>
<b>Operating Expense</b>					
Salaries and Wages	1,272,922.77	3,658,246.00	2,385,323.23	34.79%	1,530,380.92
Payroll Taxes	139,015.63	465,300.00	326,284.37	29.87%	197,087.17
Paid Time Off	174,446.97	461,441.00	286,994.03	37.80%	191,305.94
Employee Insurance	271,705.03	794,218.00	522,512.97	34.21%	267,623.11
KPERS	128,355.07	409,686.00	281,330.93	31.33%	193,383.91
Other Benefits	6,323.22	147,300.00	140,976.78	4.29%	293,259.73
Legal Services	0.00	3,000.00	3,000.00	0.00%	518.00
Audit Services	13,000.00	15,775.00	2,775.00	82.40%	15,500.00
Maintenance Services	110,976.22	376,584.00	265,607.78	29.46%	193,150.19
Other Services	66,594.17	147,530.00	80,935.83	45.13%	84,390.16
Fuel, Lubricants and Tires	87,871.69	441,900.00	354,028.31	19.88%	121,028.55
Maintenance Supplies	151,031.68	306,000.00	154,968.32	49.35%	115,836.12
Other Supplies	94,531.72	260,412.00	165,880.28	36.30%	115,136.99
Utilities and Telephones	63,466.42	160,758.00	97,291.58	39.47%	49,231.05
Casualty Insurance	28,397.48	109,436.00	81,038.52	25.94%	41,008.96
Taxes	18,663.15	62,604.00	43,940.85	29.81%	23,004.43
Contracted Lift Service	153,878.00	348,000.00	194,122.00	44.21%	144,028.50
South Topeka Service	0.00	0.00	0.00	0.00%	46,868.00
Continuing Education	1,020.70	4,920.00	3,899.30	20.74%	2,220.09
Advertising	8,639.93	10,200.00	1,560.07	84.70%	2,502.33
Equipment Leases	239.85	960.00	720.15	24.98%	477.06
Self-Insurance Payments	253.03	60,000.00	59,746.97	0.42%	1,905.90
Other Expenses	5,697.56	32,700.00	27,002.44	17.42%	7,269.37
Depreciation	<u>275,517.44</u>	<u>1,621,884.00</u>	<u>1,346,366.56</u>	<u>16.98%</u>	<u>653,812.83</u>
Total Operating Expense	<u>3,072,547.73</u>	<u>9,898,854.00</u>	<u>6,826,306.27</u>	<u>31.04%</u>	<u>4,290,929.31</u>
Operating Excess/(Deficit)	<u>(2,766,414.05)</u>	<u>(9,003,852.00)</u>	<u>6,237,437.95</u>	<u>30.72%</u>	<u>(4,146,708.03)</u>
<b>Non-Operating Revenue</b>					
Mill Levy	0.00	5,135,698.00	(5,135,698.00)	0.00%	277,152.36
Federal Operating Funds	0.00	2,980,567.00	(2,980,567.00)	0.00%	1,403,004.30
State Operating Funds	0.00	830,387.00	(830,387.00)	0.00%	0.00
MTPO & JEDO Grants	0.00	51,200.00	(51,200.00)	0.00%	57,933.14
Interest Earned	1,293.79	6,000.00	(4,706.21)	21.56%	12,270.74
Gain/(Loss) on Disposal	<u>11,650.00</u>	<u>0.00</u>	<u>11,650.00</u>	<u>0.00%</u>	<u>7,327.50</u>
Total Non-Operating Revenue	<u>12,943.79</u>	<u>9,003,852.00</u>	<u>(8,990,908.21)</u>	<u>0.14%</u>	<u>1,757,688.04</u>
Net Excess/(Deficit)	<u>(2,753,470.26)</u>	<u>0.00</u>	<u>(2,753,470.26)</u>	<u>0.00%</u>	<u>(2,389,019.99)</u>
Change in Net Assets	<u>(2,753,470.26)</u>	<u>0.00</u>	<u>(2,753,470.26)</u>	<u>0.00%</u>	<u>(2,389,019.99)</u>

Procurement Calendar  
Board Meeting  
For Calendar Year 2021  
December 20, 2021

Received Notice To Proceed  
Lift System - \$140,000  
Operator Barriers - \$137,670  
Skid Steer Loader - \$55,000  
Electric Vehicle Fleet Study - \$150,000  
ADA Sidewalk Improvements - \$242,352

January 19 – at committee meeting

- a. Approve the Mobility Vehicle RFB (complete)

February 16 – at board meeting

- a. Approve the Backup Generator RFB (complete)

March 15 – at board meeting

- a. Award the Bus Stop Installation Contract (complete)

April 19 – at board meeting

- a. Approve the Security Camera RFB (complete)

May 17 – at board meeting

- a. Award the Backup Generator Contract (complete)
- b. Award the Mobility Vehicle Contract (complete)

June 21 – at board meeting

July 19 – at board meeting

August 16 – at board meeting

- a. Award the QSS Roof Contract (complete)
- b. Award the Security Camera Contract (complete)

September 20 – at board meeting

- a. Award the Bus Advertising Contract (complete)

October 18 – at board meeting

- a. Approve the Skid Steer Loader RFB
- b. Award the QSS HVAC Contract (complete)

November 15 – at board meeting

- a. Approve the Skid Steer Loader RFB (complete)
- b. Approve the Electric Vehicle Fleet Study RFB (complete)
- c. Approve the Insurance Broker RFB (complete)

December 20 – at board meeting

- a. Discuss ADA Sidewalks Improvements Project Notice To Proceed from KDOT