

September 8, 2020



Topeka Metropolitan Transit Authority  
Attn: Richard Appelhanz

Pro Energy Solutions is pleased to submit our natural gas proposal for consideration by Topeka Metro for the purpose of meeting your goals for the procurement of reliable and competitively priced natural gas. We have partnered with many governmental, educational, industrial and commercial businesses over the past 25 years in meeting their needs as an outstanding and reputable natural gas supplier. We are committed to improving our customer relationships through convenient and accountable supply arrangements, exceptional customer service, accurate and timely billing.

We clearly understand the gas procurement needs of Topeka Metro and are confidently able to fulfill all contract requirements for the Transit Authority.

## Business Profile

- Pro Solutions was incorporated in 2012 and began natural gas deliveries to the state of Kansas in 2012
- Pro Solutions is a wholly owned subsidiary of CIMA ENERGY, LP
- CIMA Energy was founded in 1996 in Houston, Texas as a full-service oil and gas marketing and producer services company
- CIMA brings over a century of combined oil and gas sales, marketing and trading experience to the energy industry
- CIMA has a nationwide presence and is owned by Mitsubishi (North America)
- Pro Solutions delivers expertise and reliability to end-users behind local distribution companies in Missouri, Kansas, Oklahoma, Illinois, Colorado, Nebraska, and Texas
- Pro Solutions has never been party to any regulatory complaints, lawsuits, bankruptcies, and is not for sale nor in the process of being acquired by any other entity
- Pro Solutions is secured by a \$160 million bank facility with notable syndication

## Core Competencies

- **EXPERIENCE:** We possess 30 years of substantial experience with deregulated natural gas markets and the customers who participate in utility approved transportation programs
- **RELATIONSHIPS:** We have long-term relationships with local utilities, gas producers, pipeline companies and regulatory agencies throughout the nation
- **KNOWLEDGE:** We possess broad knowledge of utility tariffs, rules, regulations and market requirements necessary to be a reputable gas provider to a great variety of end-use customers

## Core Products:

- Supply and Asset Management
- Transportation and Storage
- Flexible Pricing Options
- Budget Control Reporting for Price Certainty
- Personalized One Point Account Management
- Price Hedging
- Shipper Agency
- Pipeline Nominations and Scheduling
- Utility Liaison & Excellent working relationship with Kansas Gas Service

## Gas Supply Project Approach

Our strategy incorporates proven methodologies, extremely qualified personnel, and a highly responsive approach to managing your natural gas needs. Following is a description of our project methods, including how the project will be developed, a proposed timeline of events, and reasons why we suggest developing the project as described.

- One account executive will be assigned to Topeka Metro's account, ensuring accountability and focused portfolio attention in order to meet your needs
- Your account representative will work together with your Procurement Manager in order to gain a full understanding of Topeka Metro's expectations, reporting and billing requirements
- Your account representative will ensure that all requirements are understood, and all utility obligations have been met prior to the beginning of service

## Resources

Pro Solutions purchases gas utilizing extensive support and vast expertise through CIMA Energy, *North America's 12<sup>th</sup> largest gas marketer* according to recent publications. This ranking makes CIMA highly visible in the daily market in the north, south, east and west; thereby lending to Pro Solutions the opportunity to meet any volumetric need of end-users behind local utility distribution companies.

As mentioned earlier, Pro Solutions has access to CIMA Energy's more than 160mm banking facility, making us a supplier with staying power.

Pro Solutions holds shipper status on the following pipelines: Southern Star Central Gas Pipeline, Oneok Gas Transmission Company (OGT), Natural Gas Pipeline (NGPL), Kinder Morgan, Houston Pipeline Company, ANR, Alliance, Guardian, Midwestern, Northern Natural, and many others.

Pro Solutions holds certified marketer status behind the following LDCs: Oklahoma Natural Gas, Kansas Gas Service, Texas Gas Service, Peoples Gas Light & Coke, NICOR, Northshore Gas Company, Empire District Gas, Missouri Gas Energy, Ameren U.E. and currently seeks arrangements behind other utilities.

Additionally, Pro Solutions is the supply manager for multiple towns, irrigators, manufacturers, commercial retail businesses, educational and governmental entities throughout Illinois, Kansas, Missouri, Oklahoma and Texas.

## CONCLUSION

We look forward to working with Topeka Metro and supporting your efforts to acquire competitively-priced natural gas backed by exceptional customer service while maximizing your budgeted dollars and minimizing the time you spend focused on your natural gas.

We are confident that we can meet the challenges ahead, and stand ready to partner with you in delivering reliable gas and exceptional service. If you have questions regarding this proposal, feel free to contact Rhonda Hamlin by email at [rhonda@pro-e-solutions.com](mailto:rhonda@pro-e-solutions.com) or by phone at 713-248-7662. We anxiously wait to hear from you regarding your supplier selection.

Thank you for your time and your consideration.

Rhonda Hamlin  
President



## Customer References

### **Bourbon County**

Contact Name: Lynne Oharah- Commission Chairman

Contact information: 620-223-3800 or [countyclerk@bourboncountyks.org](mailto:countyclerk@bourboncountyks.org)

Ft. Scott, Kansas

### **Crawford County**

Contact Name: Donald P. Pyle- County Clerk

Contact information: 620-724-6115 or [countyclerk@ckt.net](mailto:countyclerk@ckt.net)

Girard, Kansas

### **SE Kansas Regional Juvenile Detention Center**

Contact Name: John Kemp- Executive Director

Contact Information: 620-724-4714 or [johnrkemp2002@yahoo.com](mailto:johnrkemp2002@yahoo.com)

Girard, Kansas

### **Mercy Specialty Hospital SE Kansas**

Contact Name: Pamela Parker- Property Management Coordinator

Contact Information: 405-752-3383 or [pamela.parker@mercy.net](mailto:pamela.parker@mercy.net)

Galena, Kansas

COVER SHEET

Proposer Information

Company Name

Pro Solutions, LLC dba Pro Energy Solutions

Address

1221 McKinney Street - Suite 3700

City, State, Zip

Houston, TX 77010

Main Phone

713-739-6428

Contact Person Information

Name

Rhonda Hamlin

Job Title

President

Phone

713-248-7662

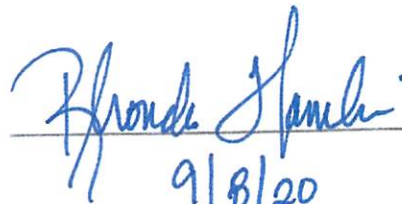
Alt. Phone

713-739-6428

Email

rhonda@pro-e-solutions.com

Signature



Date:

9/8/20



PRICE QUOTE

Please show how much your company will charge above the SSCGP First of the Month Index. This is the only acceptable type of price quote.

Year 1 \$ 0.12

Year 2 \$ 0.12

Year 3 \$ 0.12

If your company does not offer three-year contracts, how long would your contract run? 3 years

Complete your price quote in one of two ways:

- 1) Complete a price quote for each year of the contract.
- 2) Complete a price quote for the first year of the contract and show the maximum percentage increase for years 2-3.

Topeka Metro is tax exempt. Do not include sales tax in your proposed price.



**DISADVANTAGED BUSINESS ENTERPRISES (DBE) CERTIFICATION**

This contract is subject to the requirements of Title 49, Code of Federal Regulations, Part 26, *Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs*. The national goal for participation of Disadvantaged Business Enterprises (DBE) is 10%. Metro's overall 2019-2021 goal for DBE participation is 2.00%; the race neutral goal is 1.12%, and the race conscious goal is 0.88%. There is no contract goal for this procurement.

The contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of this DOT-assisted contract. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as Metro deems appropriate. Each subcontract the contractor signs with a subcontractor must include the assurance in this paragraph (see 49 CFR 26.13(b)).

The contractor is required to pay its subcontractors performing work related to this contract for satisfactory performance of that work no later than 30 days after the contractor's receipt of payment for that work from Metro.

The contractor may not hold retainage from its subcontractors.

The contractor must promptly notify Metro, whenever a DBE subcontractor performing work related to this contract is terminated or fails to complete its work, and must make good faith efforts to engage another DBE subcontractor to perform at least the same amount of work. The contractor may not terminate any DBE subcontractor and perform that work through its own forces or those of an affiliate without prior written consent of Metro.

Signature: \_\_\_\_\_

*Rhonda Hamlin*

Name and Title: \_\_\_\_\_

*Rhonda Hamlin - President*

Company Name: \_\_\_\_\_

*Pro Solutions, LLC dba Pro Energy Solutions*

Date: \_\_\_\_\_

*9/8/20*

NON-COLLUSION CERTIFICATION

This is my sworn statement to certify that this proposal was not made in the interest of or on behalf of any undisclosed entity. This proposal is not collusive.

This proposer has not been a party to any agreement or collusion in restraint of freedom of competition by agreement to bid a fixed price, to refrain from bidding, or otherwise. This proposer has not, directly or indirectly, by agreement, communication or conference with anyone, attempted to induce action prejudicial to the interest of Topeka Metropolitan Transit Authority, or of any proposer, or anyone else interested in the proposed contract.

Signature: Rhonda Hamlin  
Name and Title: RHONDA HAMLIN - PRESIDENT  
Company Name: PRO SOLUTIONS, LLC dba Pro Energy Solution  
Date: 9/8/20

**SUSPENSION / DEBARMENT CERTIFICATION**

**In regard to 2 CFR Parts 180 and 1200**

In accordance with 2 CFR Parts 180 and 1200, the contractor is required to verify that none of its principals or affiliates:

- 1) is included on the federal government's suspended and debarred list;
- 2) is proposed for debarment, declared ineligible, voluntarily excluded or disqualified;
- 3) within three years preceding this proposal, has been convicted of or had a civil judgment rendered against them for (a) commission of fraud or criminal offense pertaining to performing a public transaction, (b) violation of any federal or state antitrust statute, or (c) embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
- 4) is indicted or charged by a governmental entity for any of the charges in 3) above; and
- 5) has had any public transaction terminated for cause or default within three years preceding this proposal.

The contractor is required to include this requirement in any subcontracts related to this contract.

By signing and submitting its proposal, the proposer certifies that the certification in this clause is a material representation of fact relied upon by Metro. If it is later determined that the proposer knowingly rendered an erroneous certification, in addition to remedies available to Metro, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The proposer agrees to verify that none of its principals or affiliates is included on the federal government's suspended and debarred list at any time throughout the period of this contract. The proposer further agrees to include a provision requiring the same compliance in its subcontracts related to this contract.

Signature:

Rhonda Hamlin

Name and Title:

Rhonda Hamlin - President

Company Name:

Pro Solutions, LLC dba Pro Energy Solutions

Date:

9/8/20