



**Topeka Metro
Board of Director's Minutes
June 29, 2020, 3:15 pm**

MEMBER'S NAME	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Jim Ogle, Chair	Topeka Metro	Present via phone
Rodd Miller, Vice-Chair	Topeka Metro	Present via phone
Jim Daniel	Topeka Metro	Present via phone
Beverly Hall	Topeka Metro	Present via phone
Scott Tummons	Topeka Metro	Present via phone
Dr. Alan Bearman	Topeka Metro	Present via phone
Joseph Ledbetter	Topeka Metro	Present via phone

Staff/Visitors	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Bob Nugent, General Manager	Topeka Metro	Present via phone
Denise Ensley, Chief Operating Officer	Topeka Metro	Present via phone
Chip Falldine, CFO	Topeka Metro	Present via phone
John Cassidy, General Counsel	Topeka Metro	Present via phone
Edwin Rothrock, Director of Planning	Topeka Metro	Present via phone
Keri Renner, Director of Marketing and Communications	Topeka Metro	Present via phone
Jared Culbertson, Director of Information Technology	Topeka Metro	Present via phone
Terri Miller, Director of Human Resources	Topeka Metro	Present via phone
Alan Parrish, Director of Maintenance & Facilities	Topeka Metro	Present via phone
Mike Spadafore, Director of Mobility Management	Topeka Metro	Present via phone
Brenda Vink-Wilson, Executive Assistant	Topeka Metro	Present via phone
Tom Baumgartner, Safety & Security Supervisor	Topeka Metro	Present QSS
Efren Mazas, Union President	Topeka Metro	Present QSS
Doug Wright, Union Vice President	Topeka Metro	Present QSS
Brett Martin	Chamber, Topeka Bike Task Force	Present via phone
Lee Rosenthal	Public	Present QSS
Tim Wrenchner	Topeka Capital Journal	Present QSS

TOPIC	KEY DISCUSSION	RECOMMENDED ACTION / STATUS	PERSON RESPONSIBLE
Call to Order	Chair Ogle called the meeting to order at 3:15 pm.		Jim Ogle
Minutes Approval	Minutes to be approved for May 18, 2020, May 22, 2020, June 5, 2020 and June 19, 2020.	Jim Daniels moved and Rodd Miller seconded the motion to approve the May 18, 2020, May 22, 2020, June 5, 2020 and June 19, 2020 minutes as printed. The motion was unanimously approved.	Jim Ogle
Public Comments	Lee Rosenthal commented on the Bike Share program revenue loss and stated he thought the money could be better spent on public transportation .		Jim Ogle
Finance Report	<p>2020-2021 Budget approval.</p> <p>Finance report as of May 31, 2020.</p> <p>Bus Stop Pads 9.4 RFB bid from Conroy Contractors came in under the projected estimate.</p>	<p>Rodd Miller moved and Joseph Ledbetter seconded the motion to approved the 2020-2021 Topeka Metro budget. The motion was unanimously approved.</p> <p>Rodd Miller moved and Jim Daniels second the motion to accept as submitted the May 31, 2020 finance report. The motion was unanimously approved.</p> <p>Joseph Ledbetter moved and Alan Bearman seconded the motion to award the Bus Stop Pads 9.4 RFB of \$85,985.33 to Conroy Contractors. The</p>	<p>Chip Falldine</p> <p>Chip Falldine</p> <p>Chip Falldine</p>

	<p>Taxi contract approval will be delayed until July 2020.</p> <p>The QSS Roof contract bid came in over budget and will be delayed until additional bids are secured.</p>	<p>motion was unanimously approved.</p>	<p>Chip Falldine</p> <p>Chip Falldine</p>
<p>Department Reports</p> <p>Ridership Report</p> <p>Operations Report</p> <p>Maintenance Report</p>	<p>Mr. Rothrock reported the ridership had increased by approximately 70% in the past month.</p> <p>Ms. Ensley indicated additional personal protective equipment (PPE) is being purchased in the event of a COVID pandemic resurgence.</p> <p>As submitted.</p>		<p>Edwin Rothrock</p> <p>Denise Ensley</p> <p>Alan Parrish</p>
<p>Continuing Business</p> <p>Bike Share</p> <p>NETO/SOTO Report</p>	<p>Terminate Bike Share July 31, 2020. Options to dispose of the bikes continues to be researched as no ability to pass on the service currently exists. Refunds will be issued.</p> <p>NETO/SOTO was brought on as a pilot project. Topeka Metro is not compensated for administrative support. Employers supporting the program initially are dropping out or not paying for the service since no contract was enforced. Without the necessary backing to run the program efficiently and effectively it is in question that Topeka Metro will continue to support the project.</p>	<p>Rodd Miller moved and Joseph Ledbetter seconded the motion to terminate the Bike Share Program July 31, 2020. The motion was unanimously approved.</p>	<p>Bob Nugent</p> <p>Mike Spadafore</p>

<p>New Business</p> <p>Site Assessment Study</p> <p>KPTA Annual Meeting</p> <p>Guide to Ride booklet</p> <p>Union Negotiations</p> <p>Election of Officers</p>	<p>Site Assessment Study – Topeka Metro has talked with consultants regarding relocation in the event the River Front Development would impede on the 201 Kansas location. Discussion included 8th and Madison as a consideration.</p> <p>KPTA Annual Meeting is being held virtually August 18 which includes 6 consecutive Tuesday meetings to discuss ‘coming back from COVID-19.</p> <p>Guide to Ride booklet will be finalized by the end of July.</p> <p>Union negotiation meetings occurred June 24 and July 1, 2020. A few more meetings are to be scheduled before the end of July.</p> <p>Jim Ogle recommended Mr. Miller as chair and Dr. Bearman as vice chair of the Topeka Metro Board of Directors.</p>	<p>Jim Ogle moved and Joseph Ledbetter seconded the motion to assign Rodd Miller as Chair and Dr. Alan Bearman as Vice-chair of the Topeka Metro Board of Directors; Brenda Vink-Wilson as Board Secretary and Chip Falldine as Treasurer. The motion was unanimously approved.</p>	<p>Bob Nugent</p> <p>Bob Nugent</p> <p>Bob Nugent</p> <p>Bob Nugent</p> <p>Jim Ogle</p>
<p>Executive Session</p>	<p>Motion to recess into an Executive Session.</p>	<p>Jim Ogle moved and Joseph Ledbetter seconded the motion for the Board to recess into Executive session at 4:15 pm to discuss: 1) personnel matters of non-elected personnel in discussing individually identifiable employees;</p>	<p>Jim Ogle</p>

		2) for the preliminary discussion of the acquisition of real property relating to an identifiable parcel of land; and 3) to discuss related matters related to employer-employee negotiations for purposes of ongoing discussions with ATU Local 1360 until 5:00 pm. The motion was unanimously approved.	
Board Meeting Resumes	4:45 pm		Rodd Miller
Adjourn	Chair Miller adjourned the BOD meeting at 4:45 pm.		Rodd Miller

Respectfully Submitted,

Brenda Wilson, Board Secretary