



Demand Response Service RFP TM-20-02

Publication Date: May 4, 2020
Proposal Due Date: June 11, 2020
Contract Term: Five Years
Bids Received: Two – Capital City Taxi and Speedy’s Taxi

Specifications of Service

This contract will be for demand response service. Our current contract with Capital City Taxi expires on September 30, 2020.

Evaluation

Both bids were responsive and included all required elements. Capital City Taxi was deemed qualified and able to meet the specifications due to Metro’s experience with them. To determine if Speedy was qualified and able to meet the specifications, the evaluation committee asked several questions via email and contacted their references. We also held an interview with Speedy (via Zoom) on July 15. Afterward, all committee members expressed concerns about Speedy’s ability to meet the specifications, meet passenger demand and follow federal requirements. All four members of the evaluation committee then individually scored both proposals. Experience and qualifications were worth 60%, price 30%, and proposal responsiveness 10%. The scores were then combined and the results (out of 10 possible points) were:

<u>Bidder</u>	<u>Score</u>	<u>5-Year Cost</u>
Capital City Taxi	9.55	\$1,861,734
Speedy’s Taxi	5.65	\$1,548,307

Recommendation

Based on the evaluation scoring, we recommend awarding the contract to Capital City Taxi.