



## Janitorial Services RFB TO-23-04

Publication Date: June 27, 2022  
Proposal Due Date: July 28, 2022  
Contract Term: Three Years  
Bids Received: Six

### Specifications of Service

This contract will be to provide Janitorial Services at the following Metro locations in Topeka, Kansas: Administration 201 N. Kansas, Maintenance 200 NW Crane, and our Quincy Street Station 820 SE Quincy. Our current contract has expired.

### Evaluation

The evaluation committee reviewed the bids individually, then met on August 5 and August 19, 2022, to discuss. After review, all bids were deemed to be responsive and all bidders to be responsible and qualified. The Office Pride bid did not include a description of the contract requirements, three references with current contact information, or a description of their experience. Therefore, the committee decided to award the contract to the next lowest bidder.

<u>Bidder</u>	<u>3-Year Bid Price</u>
Office Pride	\$109,368.00
Southwest Janitorial	131,400.00
Sanchez Cleaning	146,880.00
L&J Building Maintenance	148,372.22
Shawnee Building Maintenance	150,000.00
Peyton Place Janitorial	191,782.92

### Recommendation

We recommend awarding the contract to Southwest Janitorial. Their bid met all specifications, they had the second lowest bid price, and their references were excellent.