



**Topeka Metro  
Board of Directors Minutes  
October 16, 2023**


MEMBER'S NAME	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Scott Tummons, Chair	Topeka Metro	Present Admin Ofc.
Candis Meerpohl, Vice Chair	Topeka Metro	Present Admin Ofc.
Rodd Miller	Topeka Metro	Present Admin Ofc.
Alan Bearman	Topeka Metro	Present via ZOOM
Fatima Perez-Luthi	Topeka Metro	Present via ZOOM
Beverly Hall	Topeka Metro	Absent

Staff/Visitors	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Bob Nugent, General Manager	Topeka Metro	Present QSS
Richard Appelhanz, Chief Financial Officer	Topeka Metro	Present QSS
Keri Renner, Director of Marketing and Communications	Topeka Metro	Present QSS
Andy Fry, Director of Planning	Topeka Metro	Present QSS
John Cassidy, Legal Counsel	Topeka Metro	Present QSS
Denise Ensley, Chief Operations Officer	Topeka Metro	Present via ZOOM
Jared Culbertson, Director of Information Technology	Topeka Metro	Present QSS
Terri Miller, Director of Human Resources	Topeka Metro	Present QSS
Alan Parrish, Director of Maintenance & Facilities	Topeka Metro	Present via ZOOM
Denise Ensley	Topeka Metro	Absent

TOPIC	KEY DISCUSSION	RECOMMENDED ACTION / STATUS	PERSON RESPONSIBLE
Call to Order	Called the meeting to order at 3:50 p.m.	5 of 6 members present	Scott Tummons
		<b>MOTION:</b> Rodd Miller moved, and Alan Bearman seconded the motion to approve the September 18, 2023, meeting minutes as presented. The motion passed 5-0.	
Public Comment	ATU #1360 Union President Jeremy Holloway attended to introduce himself to the board members.		
<b>Department Reports</b>			
Planning Report	Today is Andy's last board meeting. His last day is October 20, 2023. His planning report had a comparison of the paratransit vs the microtransit. He noted that student riders (high schoolers) had grown tremendously from .5% daily to 8%.		Andy Fry
Operations Report	Bob Nugent reported on behalf of Denise Ensley for Operations. The damage to the shelters was discussed. It has been an ongoing problem.		Bob Nugent
Maintenance Report	Maintenance Report as submitted.		Alan Parrish
Finance Report	Finance report as submitted. Approval of September financials.	<b>MOTION:</b> Rodd Miller moved, and Candis Meerpohl seconded the motion to approve the September 30, 2023, financials as presented. The motion passed 5-0.	Richard Appelhanz

Finance Report - continued	The board agreed to table the employee benefits discussion until the November 10, 2023, Study Session.  Richard requested approval to issue an RFP for bus technology.	<b>MOTION:</b> Alan Bearman moved, and Rodd Miller seconded the motion to approve putting out the RFP for the bus technology. The motion passed 5-0.	
<b>Continuing Business</b>	N/A		
<b>New Business</b>	N/A		Bob Nugent
<b>Executive Session</b>	Motion to recess for executive session to be recorded in the meeting minutes.	<b>MOTION:</b> Candis Meerpohl moved the board recess for executive session so that they may have an attorney-client privileged consultation with general counsel to discuss pending confidential legal matters. KSA 75-4319(b)(2) The executive session will begin at 4:11 p.m. and the open meeting will resume at 4:26 p.m. The motion was seconded by Alan Bearman. The motion carried 5-0. The board did not take action after the executive session.	
<b>Adjourn</b>	Board meeting adjourned at 4:26 p.m.		Scott Tummons

Respectfully Submitted –



Keri Renner, Topeka Metro Board Secretary