



**Topeka Metro
Board of Directors Minutes
August 18, 2025
Quincy Street Station boardroom**

MEMBER'S NAME	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Candis Stiles, Chair	Topeka Metro	Present QSS
Fátima Pérez-Luthi, Vice Chair	Topeka Metro	Present via Zoom
Scott Tummons	Topeka Metro	Present QSS
Rodd Miller	Topeka Metro	Present QSS
Beverly Hall	Topeka Metro	Absent
Alan Bearman	Topeka Metro	Present via Zoom

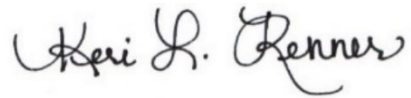
Staff/Visitors	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Bob Nugent, General Manager	Topeka Metro	Present QSS
Richard Appelhanz, Chief Financial Officer	Topeka Metro	Present QSS
Keri Renner, Director of Marketing & Communications/Board Secretary	Topeka Metro	Present QSS
Denise Ensley, Chief Operations Officer	Topeka Metro	Present via Zoom
Jessica Moberly, Director of Planning	Topeka Metro	Present via Zoom
Jared Culbertson, Director of Information Technology	Topeka Metro	Present via Zoom
Alan Parrish, Director of Maintenance & Facilities	Topeka Metro	Present via Zoom
Shawn Auten, Transit Route Scheduler	Topeka Metro	Present via Zoom
John Cassidy, Legal Counsel	Topeka Metro	Present via Zoom
Terri Miller, Director of Human Resources	Topeka Metro	Present via Zoom

TOPIC	KEY DISCUSSION	RECOMMENDED ACTION / STATUS	PERSON RESPONSIBLE
Call to Order	Meeting called to order at 4:00 p.m.	5 of 6 members present	Candis Stiles
Meeting Minutes		MOTION: Rodd Miller moved, and Scott Tummons seconded, to accept the July 21, 2025, TMTA BOD meeting minutes as presented. Motion passed 5-0.	Candis Stiles
Public Comment		N/A	Candis Stiles
Department Reports			
Planning Report	Jessica said that MOD was nowhere near the typical 800-900 passengers for the month. Bob stated that instead of the 40-50 people who ride MOD regularly there were only around ten people using the service.		Jessica Moberly
Operations Report	Denise had no additions to her report, with the exception that we ended July with shelter vandalism, and we've started August with shelter vandalism.		Denise Ensley
Maintenance Report	Alan did not have anything to add to his report.		Alan Parrish
Finance Report	Richard had nothing to add to the finance report.	MOTION: Scott Tummons moved, and Rodd Miller seconded, to accept the July 2025 financial report as presented. The motion passed 5-0.	Richard Appelhanz
Action Items	Richard requested approval to post a bid for courier service. The courier company is necessary so that Topeka Metro employees are not transporting the money from Quincy Street Station and the 201 Administrative Building.	MOTION: Rodd Miller moved, and Scott Tummons seconded, to put out a bid for courier service. The motion passed, 5-0.	

New Business			
5-Year Plan	Candis Stiles sent out a Doodle poll to see what day we can have a discussion for a 5-year plan.	The date of the session is Saturday, October 4 th , starting at 9 a.m. and ends at 1 p.m., and will take place in the Quincy Street Station boardroom.	
FTA Update	Bob attended the Kansas Public Transit Association in Wichita last week. They heard a presentation from the Federal Transportation Administration. FTA shared that there has been a reduction in regional staff, pulled back on some traveling to meetings and conferences and reduced some participation in some conference elements. Independent grant administrators have shared that in the past, transit agencies applying for government grants may have extremely reduced windows to apply for grants.		
Bus Replacement	The paratransit buses we have are Glavals, which are a four-year-old vehicle, and we have had them for twelve years (thanks to our maintenance personnel). During COVID, we got some ARBOCs which have a low floor. With the ARBOCs, the first passenger in has to be the last one out because of the configuration of the space in the vehicle. We have seven Ford E-vans and are using some for the MOD service. We will be testing our Lift service soon but still need to get electronic tablets. We could acquire new vehicles off an Oklahoma state contract. They used to cost \$60 - \$70,000 but now they are \$100,000+, so to replace five, it may be around \$800,00.	MOTION: Rodd Miller moved that we purchase five (5) Glavals tied into Oklahoma state's contract, and Scott Tummons seconded. The motion passed 5-0.	

Old Business	N/A		Candis Stiles
Executive Session	N/A		Candis Stiles
Adjourn	Board meeting adjourned at 4:31 p.m.		Candis Stiles

Respectfully Submitted –



Keri Renner, Topeka Metro Board Secretary