



Demand Response Service RFP TM-25-01

Publication Date: April 21, 2025
Proposal Due Date: June 5, 2025
Contract Term: Five Years
Bids Received: One – Capitol City Taxi

Specifications of Service

This contract will be for demand response service. Our current contract with Capitol City Taxi expires on September 30, 2025. Since only one bid was received, the evaluation committee will determine if the proposer is responsible, if the bid is responsive, and if the price quoted is fair and reasonable.

Metro notified four companies both in and outside of the Topeka area about this bid opportunity and followed up with all potential bidders' multiple times in order to ensure adequate competition.

Evaluation

The members of the evaluation committee reviewed the bid individually, then met on June 13 to discuss. All required elements were included with the bid, so it was deemed to be responsive. The proposer has previously completed multiple 5-year contracts for Topeka Metro and worked with Topeka Metro for over 20 years, therefore the proposer was deemed responsible.

Prior to RFB publication, we estimated the 5-Year contract price at \$2,388,404. The ICE-Independent Cost Estimate was based on what we are currently paying for demand response service adjusted for inflation. The Capitol City Taxi 5-Year contract price is \$2,203,041 which is below the ICE. Therefore, the committee deemed the price to be fair and reasonable.

Recommendation

We recommend awarding the contract to Capitol City Taxi. Their bid was responsive, the company is responsible, and the price quoted is fair and reasonable.