



**Topeka Metro  
Board of Director's Minutes  
November 17, 2025  
Quincy Street Station boardroom**

MEMBER'S NAME	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Candis Stiles, Chair	Topeka Metro	Present QSS
Fátima Pérez-Luthi, Vice Chair	Topeka Metro	Present via Zoom
Scott Tummons	Topeka Metro	Present QSS
Rodd Miller	Topeka Metro	Present via Zoom
Beverly Hall	Topeka Metro	Present via Zoom

Staff/Visitors	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Bob Nugent, General Manager	Topeka Metro	Present QSS
Richard Appelhanz, Chief Financial Officer	Topeka Metro	Present QSS
Keri Renner, Director of Marketing & Communications	Topeka Metro	Present QSS
Jessica Moberly, Director of Planning	Topeka Metro	Present via Zoom
Denise Ensley, Chief Operations Officer	Topeka Metro	Present via Zoom
Alan Parrish, Director of Maintenance & Facilities	Topeka Metro	Present via Zoom
John Cassidy, General Counsel	Topeka Metro	Present via Zoom
Terri Miller, Director of Human Resources	Topeka Metro	Present via Zoom
Jared Culbertson, Director of IT	Topeka Metro	Present via Zoom
Shawn Auten, Scheduler	Topeka Metro	Present via Zoom

TOPIC	KEY DISCUSSION	RECOMMENDED ACTION / STATUS	PERSON RESPONSIBLE
Call to Order	Candis Stiles, Chair, called the meeting to order at 4:00 p.m.	5 of 5 members present.	Candis Stiles
Approval of Board Minutes	Minutes from the October 20, 2025, Board meeting were reviewed.	<b>MOTION:</b> Rodd Miller moved, and Scott Tummons seconded, to accept the October 20, 2025, TMTA BOD meeting minutes as presented. Motion passed 5-0.	Candis Stiles
Public Comment	N/A		Candis Stiles
Department Reports	<p><b>Planning</b> – Jessica said year-to-year, comparable. Annual passes are no longer working &amp; we will be asking annual pass users to exchange their pass. Regarding MOD, Jessica is curious about all the registered accounts—there are about 3,000 people signed up for the MOD but only 43 people are using it. Jessica said she may change reporting for riders with first trip. We have higher ridership on Thursdays for some reason. Bob said that we are due for a review of MOD in January, as the service will be three years old.</p> <p><b>Operations</b> – Denise said operators will be working the Limited Holiday schedule the day after Thanksgiving, and they will have choose-ups for their route schedules. We have safety training coming up. We have a new Customer Service Specialist, but we lost a dispatcher. We lost some operators recently, one left for personal reasons, one took a leave of absence and then moved to California, another needed different hours. We now have 39 full-time bus operators and 2 part-time.</p> <p><b>Maintenance</b> – Alan had nothing to add to his report.</p> <p><b>Finance</b> – Richard had nothing to add to his report.</p>		

<b>Action Items</b>	Finance Report Accepted as presented.	<b>MOTION:</b> Scott Tummons moved, and Beverly Hall seconded the motion to accept the October 31, 2025, financial report as presented. The motion passed 5-0.	Richard Appelhanz
<b>Continuing Business</b>	Richard reported that a committee reviewed submittals for a new contract for courier service to 201 Admin and QSS. The contract expired Nov. 1, 2025. We recommend the lowest bidder Capital Mail Service.	<b>MOTION:</b> Scott Tummons moved, and Beverly Hall seconded, to award the RFB TO-2603 for courier services to Capital Mail Service for a 5-year contract. The motion passed, 5-0.	Richard Appelhanz
	Terri mentioned that since the board voted on health insurance last month, Blue Cross and Blue Shield of Kansas had initially said that it would include a rate concession of \$25,000, but the increase would go up to 17.5%. BCBSKS has changed that to not rate concession and an overall increase of 14.5%	<b>MOTION:</b> Rodd made a motion to note the change in the health insurance and Scott Tummons seconded. The motion passed 4-0 with Candis Stiles abstaining due to a conflict of interest.	
	Scott had asked about the issue of St. Francis & Blue Cross coming to a contract agreement by January 1 <sup>st</sup> . Terri said our BCBSKS representative thought that they could work it out by the deadline.		
<b>New Business</b>	N/A		
<b>Executive Session</b>	N/A		
<b>Adjourn</b>	The meeting adjourned at 4:24 p.m.		Candis Stiles

Respectfully Submitted,

Keri L. Renner, Board Secretary