

# TOPEKA METROPOLITAN TRANSIT AUTHORITY



**Topeka Metropolitan Transit Authority**

Proposal for Construction Manager at Risk

RFB TO-21-07 | February 11, 2021



10000 MARSHALL DRIVE, LENEXA, KS 66215

913.342.8880 | DIBUILD.COM

February 11, 2021

Topeka Metro Transit Authority  
Attn: Mr. Richard Appelhanz  
201 North Kansas Avenue  
Topeka, KS 66603

Dear Mr. Appelhanz:

Thank you for the opportunity to submit our qualifications and proposal for General Contractor Installation services for the Topeka Metropolitan Transit Authority. We understand the intent of the bid request is a Five-Year fixed price contract to encompass the assembly, transportation and installation of bus shelters and amenities.

We would like to highlight our related project experience and qualifications for your review. Following are a few reasons to choose DI Build for this very important project:

**TRANSIT SPECIFIC EXPERIENCE.** We are extremely well versed in the assembly and installation of transit components, specifically related with this project; because of our relationship with Dimensional Innovations, and the Dimensional Innovations In-house Transit Shelters. We have several project success stories, locally and across the country, with Dimensional Innovations fabricating shelters and DI Build providing installations. Our experience means less disruptions and an effective project delivery.

**EXPERIENCED TEAM.** DI Build is comprised of an experienced team of construction professionals with a combined history of over 35+ years. We pride ourselves on understanding the goals and challenges of the project early, fostering a collaborative and rapid response team environment, and building trust with our specialty contractors and trade partners.

**RAPID RESPONSE - GUARANTEED.** We understand this is a long term project, yet requires rapid response when notified, and we are ready. Your project will have our full attention and we will deliver quality construction services on time while safety and accuracy.

DI Build understands that this is an important project for the Transit Authority and the City of Topeka. We would be pleased to be a part of fulfilling this contract and assisting the Citizens of Topeka. Please contact me if you need any further information or clarification.

Sincerely,

Allison Schmitt  
Founder and Majority Owner, DI Build  
913.406.8478 | aschmitt@dibuild.com

# Project Experience

**GRAY COSTS MONEY. WE OWN THE GRAY.** At DI Build, we believe in a more efficient approach to project management than the traditional individual design team + build team scenario. We recognize that projects will suffer delays when the team doesn't have a high sense of urgency until the back half of the schedule.

**DI Build treats the first day, and every day thereafter, with the same respect as the last day.**

**OUR APPROACH IS DIFFERENT.** Our goal with this project, and every project we collaborate on, is to be ahead of the design, foresee the breakdowns and eliminate the Grey.

## PROJECT REFERENCES:

Mike Trio

Dimensional Innovations on KCATA

913.706.7826

Joy Wiloughby

Omaha Transit Authority

402.951.6509

Shari A. Buss

Dane G. Hansen Museum

785.689.4846



DI BUILD

DESIGN

CONSTRUCTION

Typical Contractor  
Entry to Project

**COVER SHEET**

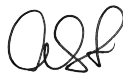
**Proposer Information**

Company Name	DI Build, LLC
Address	10000 Marshall Dr.
City, State, Zip	Lenexa, KS 66215
Main Phone	913.340.0988

**Contact Person Information**

Name	Allison Schmitt
Job Title	CEO
Phone	913.406.8478
Alt. Phone	913.340.0988
Email	aschmitt@dibuild.com

Signature



Date:

February 11, 2021

**PRICE QUOTE**

	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
Basic Shelter – Assemble	\$2596	\$2700	\$2821	\$2976	\$3096
Basic Shelter – Transport	\$173	\$180	\$188	\$198	\$206
Basic Shelter – Install	\$173	\$180	\$188	\$198	\$206
Specialty Shelter – Assemble	\$3115	\$3240	\$3386	\$3572	\$3715
Specialty Shelter – Transport	\$173	\$180	\$188	\$198	\$206
Specialty Shelter – Install	\$398	\$414	\$433	\$456	\$475
Basic Bench – Install	\$156	\$162	\$169	\$179	\$186
Specialty Bench – Install	\$260	\$270	\$282	\$298	\$310
Basic Trashcan – Install	\$115	\$120	\$125	\$132	\$138
Specialty Trashcan – Install	\$115	\$120	\$125	\$132	\$138
Basic Bike Rack – Install	\$115	\$120	\$125	\$132	\$138
Solar Light – Install	\$346	\$360	\$376	\$397	\$413

Equipment vendors may change during the term of the contract; if vendors change, assembly and installation procedures should remain essentially the same.

**No additional charges will be accepted if not listed above.**

Topeka Metro is tax exempt and will obtain a Project Exemption Certificate from the Kansas Department of Revenue. Do not include sales tax in your proposed price.

**Maximum Percentage Increase:**

**Year 2**

Complete your price quote in one of two ways:

**Year 3**

1) Complete a price quote for each year of the contract.

**Year 4** \_\_\_\_\_

2) Complete a price quote for the first year of the contract and show the maximum percentage increase for years 2-5.

**Year 5** \_\_\_\_\_

**DISADVANTAGED BUSINESS ENTERPRISES (DBE) CERTIFICATION**

This contract is subject to the requirements of Title 49, Code of Federal Regulations, Part 26, *Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs*. The national goal for participation of Disadvantaged Business Enterprises (DBE) is 10%. Metro's overall 2019-2021 goal for DBE participation is 2.00%; the race neutral goal is 1.12%, and the race conscious goal is 0.88%. There is no contract goal for this procurement.

The contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of this DOT-assisted contract. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as Metro deems appropriate. Each subcontract the contractor signs with a subcontractor must include the assurance in this paragraph (see 49 CFR 26.13(b)).

The contractor is required to pay its subcontractors performing work related to this contract for satisfactory performance of that work no later than 30 days after the contractor's receipt of payment for that work from Metro.

The contractor may not hold retainage from its subcontractors.

The contractor must promptly notify Metro, whenever a DBE subcontractor performing work related to this contract is terminated or fails to complete its work, and must make good faith efforts to engage another DBE subcontractor to perform at least the same amount of work. The contractor may not terminate any DBE subcontractor and perform that work through its own forces or those of an affiliate without prior written consent of Metro.

Signature: 

Name and Title: Allison Schmitt, CEO

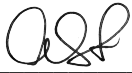
Company Name: DI Build, LLC

Date: February 11, 2021

**NON-COLLUSION CERTIFICATION**

This is my sworn statement to certify that this proposal was not made in the interest of or on behalf of any undisclosed entity. This proposal is not collusive.

This proposer has not been a party to any agreement or collusion in restraint of freedom of competition by agreement to bid a fixed price, to refrain from bidding, or otherwise. This proposer has not, directly or indirectly, by agreement, communication or conference with anyone, attempted to induce action prejudicial to the interest of Topeka Metropolitan Transit Authority, or of any proposer, or anyone else interested in the proposed contract.

Signature: 

Name and Title: Allison Schmitt, CEO

Company Name: DI Build, LLC

Date: February 11, 2021

**SUSPENSION / DEBARMENT CERTIFICATION**

**In regard to 2 CFR Parts 180 and 1200**

In accordance with 2 CFR Parts 180 and 1200, the contractor is required to verify that none of its principals or affiliates:

- 1) is included on the federal government's suspended and debarred list;
- 2) is proposed for debarment, declared ineligible, voluntarily excluded or disqualified;
- 3) within three years preceding this proposal, has been convicted of or had a civil judgment rendered against them for (a) commission of fraud or criminal offense pertaining to performing a public transaction, (b) violation of any federal or state antitrust statute, or (c) embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
- 4) is indicted or charged by a governmental entity for any of the charges in 3) above; and
- 5) has had any public transaction terminated for cause or default within three years preceding this proposal.

The contractor is required to include this requirement in any subcontracts related to this contract.

By signing and submitting its proposal, the proposer certifies that the certification in this clause is a material representation of fact relied upon by Metro. If it is later determined that the proposer knowingly rendered an erroneous certification, in addition to remedies available to Metro, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The proposer agrees to verify that none of its principals or affiliates is included on the federal government's suspended and debarred list at any time throughout the period of this contract. The proposer further agrees to include a provision requiring the same compliance in its subcontracts related to this contract.

Signature: 

Name and Title: Allison Schmitt, CEO

Company Name: DI Build, LLC

Date: February 11, 2021



# CERTIFICATIONS WE ARE ...



WOMEN'S BUSINESS ENTERPRISE  
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

## National Women's Business Enterprise Certification

to

DI BUILD, LLC

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).  
This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

Certification Granted: January 14, 2020

Expiration Date: January 31, 2022

WBENC National Certification Number: WBE2000061

WBENC National WBE Certification was processed and validated by Women's Business Development Center - Midwest, a WBENC Regional Partner Organization.



Authorized by Emilia DiMenco, President & CEO  
Women's Business Development Center - Midwest

NAICS: 236220, 238210, 238910, 238990  
UNSPSC: 30221000, 80101600



WBE CERTIFIED

### CALIFORNIA UNIFIED CERTIFICATION PROGRAM (CUCP)



#### DEPARTMENT OF TRANSPORTATION

OFFICE OF CIVIL RIGHTS  
PO BOX 942874, MS 79  
SACRAMENTO, CA 95814  
PHONE: (916) 324-1700  
FAX: (916) 324-1862  
TTY: 711

January 5, 2021

Allison Schmitt  
DI Build, LLC  
10000 Marshall Drive  
Lenexa KS 66

Firm Number: 49347

#### Subject: Disadvantaged Business Enterprise (DBE) Certification Approval

Dear Ms. Schmitt:

We are pleased to advise you that after careful review of your application and supporting documentation, the California Department of Transportation (Caltrans) has determined that your firm meets the eligibility standards to be certified as a Disadvantaged Business Enterprise (DBE) as required under the U.S. Department of Transportation (U.S. DOT) Regulation 49 CFR Part 26. This certification is also recognized by all USDOT agencies of California.

Your firm will be listed in the California Unified Certification Program (CUCP) database of certified DBEs under the following specific area(s) of expertise that you have identified on the NAICS Codes form of the Application Package:

NAICS Category Codes	Description
236220	Commercial & Institutional Building Construction
238910	Site Preparation Contractors
238990	All Other Specialty Trade Contractors

Work Category Codes	Description
C8779	Construction related - not licensed in California

Your DBE certification applies only for the above code(s). You may review your firm's information in the California Unified Certification Program's (CUCP) DBE database which can

Ms. Schmitt  
January 5, 2021  
Page 2

Firm Number: 49347

be accessed at the CUCP website at <https://dot.ca.gov/programs/civil-rights/dbe-search>. Any additions and revisions must be submitted to the Caltrans for review and approval.

In order to assure continuing DBE status, you must submit an Annual Update Declaration form (which will be sent to you), along with supporting documentation. Based on your annual submission that no change in ownership and control has occurred, or if changes have occurred, they do not affect your firm's DBE standing, the DBE certification of your firm will continue until or unless it is removed by our agency.

Also, should any changes occur that could affect your certification status prior to receipt of the Annual Update Declaration, such as changes in your firm's name, business/mailing address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify us immediately. Failure to submit forms and/or change of information will be deemed a failure to cooperate under Section 26.109 of the Regulations.

Caltrans reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. DBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Caltrans.

For information on Caltrans contracting opportunities, please visit our website at <https://dot.ca.gov/programs/civil-rights/dbe-search>

Congratulations, and thank you for your interest in the DBE Program. I wish you every business success and look forward to hearing from you if I may be of any assistance to you in this regard.

Sincerely,

CURTIS E. WILLIAMS  
Office Chief, Certification  
Office of Civil Rights, Caltrans

DBE CERTIFIED